



CELEBRATING  
BRISBANE CENTRAL  
STATE SCHOOL  
1875 - 2025

**Brisbane Central State School – Parents & Citizens Association**

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## Agenda – General Meeting

Date	Monday 10 February 2025
Time	6pm – 7:45pm
Location	Brisbane Central State School Administration Building Rogers Street – entry via Gate 7
Teams link	<a href="#">Microsoft Teams</a>

### Agenda items

Time	Topic	Lead
<b>Welcome and general business</b>		
6:00pm – 6:10pm	<ul style="list-style-type: none"><li>Confirm attendance and apologies</li><li>Confirm minutes of the previous general meeting</li><li>Actions arising from previous general meeting</li><li>Correspondence received since previous general meeting</li><li>Business arising from correspondence</li><li>Membership applications</li></ul>	BCSS President
<b>Principal's Update</b>		
6:10pm – 6:20pm	<ul style="list-style-type: none"><li>As per report</li><li>Acting Principal, Cassandra Clarke</li></ul>	BCSS Principal
<b>Treasurer's Report</b>		
6:20pm – 6:30pm	<ul style="list-style-type: none"><li>As per report</li></ul>	BCSS P&C Treasurer
<b>P&amp;C Events</b>		
6:30pm – 6:45pm	<ul style="list-style-type: none"><li>150 Year Celebrations</li></ul>	BCSS P&C President

Time	Topic	Lead
	<ul style="list-style-type: none"> <li>Family Bingo Night</li> <li>Movie Night</li> </ul>	
<b>President's Update</b>		
6:45pm – 7:10pm	<ul style="list-style-type: none"> <li>Tuckshop commencement</li> <li>Supplier review – uniform shop and sushi</li> <li>Legacy project from slushie and popcorn machines</li> <li>WhatsApp community</li> <li>Communications with school re events</li> </ul>	BCSS P&C President
<b>General Business</b>		
7:10pm – 7:30pm	<ul style="list-style-type: none"> <li>BCSS Excursions and Incursions</li> <li>Regular prize donations and advertising</li> <li>Annual General Meeting – P&amp;C obligations</li> </ul>	
<b>Approval's Requested</b>		
7:30pm – 7:35pm	<ul style="list-style-type: none"> <li>150 Year Celebration funding</li> </ul>	
<b>Meeting close</b>		
7:35pm – 7:45pm	<ul style="list-style-type: none"> <li>Confirm actions arising from this general meeting</li> <li>Next meeting – Annual General Meeting</li> </ul>	BCSS P&C Secretary

## Actions

Topic	Action	Lead	Status
Stephen Bates Stronger Communities Grant	Submission due on 10 February.	DL	DL to coordinate approvals and submit
Bingo night – early February	SA to take the lead on organising the event and confirm access to the library.	SA	Underway – by end of January
Additional BBQ purchase	TS to take the lead on purchasing another BBQ from Bunnings.	TS	Underway – by end of January
Social media position on P&C	DL to include the option for a Social media position at the AGM. P&C to advise of anyone interested.	All	Underway – by end of March
Blue cards for P&C Executive	<p>Confirm that Blue Card is a requirement of all P&amp;C reps.</p> <p>NT confirmed Blue Card numbers to be provided to BCSS to be recorded with the school.</p>	DL	Underway – to be complete by January 2025

Topic	Action	Lead	Status
New Positive Duty requirements	Review requirements and prepare draft for next meeting.	DL / SA	Underway – not required until mid-2025.
P&C QLD State Conference	LVDH to attend on behalf of the BCSS P&C.	DL	Underway – placeholder sent.
P&C roles and responsibilities	Establish clear roles and responsibilities	SA	Not started
Uniform shop new ordering system	Confirm details for BCSS P&C access.	JB	Underway – by next meeting.
P&C event standardisation	Develop consistent approach to regular events. Current events to be captured. Include volunteers register within document.	DL	Underway – by January 2025.